iCathryn's Get Hired at amazon Checklist

NOTE: If you don't understand anything below, go to my site for details. 😊💔💯👍

Revamp your Resume

☐ Ensure your resume is ATS-friendly -- gotta get it past the recruiting software.

☐ Ensure that it is quantified. It should have $ signs in it. Once you get it past the bots, it needs to stand out enough for the recruiter to want you for an interview.

Read the Hiring Process

☐ Online Application

☐ Assessments – Personality Tests – Are you a good culture fit for Amazon?

☐ Phone Interview – Pay attention to Leadership Principles

☐ In-Person Interview – (actually, their Remote Web Conference Interview using their in-house Chime tool) Just like the phone interview, but face-to-face, using STAR method

*Software Engineers have to do all of the above plus Code Reviews.

**Warehouse / Fulfillment jobs have a different process (click here).

Prepare your Resume for EACH Job Posting and Submit Online

☐ Are you at **least 50%** qualified?

☐ Did you do the **copy paste** trick? Or at least, include as many **keywords** from the job posting's qualifications and skills into the resume. You have to get it past the recruiting algorithm.

Well Before Your Interview – Preparation is Everything

☐ Study my interview tips on my site -- they are very detailed and cover everything you need to get hired from social stalking the interviewers to tactfully asking for the next steps when you're done with the interview.

☐ Buy lighting or try to schedule your interview early or make sure you're in a well-lit room next to a window or something. First impressions are everything.

☐ Re-read and study the Hiring Process, especially the Leadership principles.

☐ Study the Sample Answers I gave for the Amazon interview questions on my site.

☐ Search LinkedIn for actual Amazon recruiters and hiring managers to DM them, if you want! Normally, I don't promote this activity but with huge companies like Amazon, you are a needle in the haystack, so you have to stand out. 💪

☐ Using the job requirements, google search common interview questions, and answer them using this STAR technique interview prep template from Microsoft templates!

☐ Install their in-house Chime tool and test it out.

☐ Print your resume and all your notes.

☐ Buy interview clothes if you need to, but don't forget simple is best. Amazon has guidelines on their interview attire. They even recommend simple, clean attired. I think a plain and simple dress shirt is always the best way to go. This isn't a fashion show! LOL

1-2 Hours Before Your Interview – First Impressions

- For more, read my [interview tips](#) on my site.

☐ Find a quiet, well-lit room, and set up your lights and webcam, if possible.

☐ If possible, don't use a wireless connection – plug in your laptop directly into your modem so you don't lose internet connection during your interview!

☐ Test the [Chime](#) tool again – you never know if a software update didn't happen overnight.

☐ Spread out your notes, resume, water bottle (so you don't make a lot of sound), pen, and notepad.

☐ Put your cell on MUTE – don't forget. 🤫 🔇

☐ Close any other programs on your laptop or press F11 to go into Full Screen mode.

☐ Call into the conference a few minutes early – DO NOT BE LATE!

During the Interview

- For more, read my [interview tips](#) on my site.

- Shoulders back and smile a lot! Think best foot forward. 😁

- If you don't know the answer, don't lie. Just say you don't know, but say it might be this…

- Also, don't worry about not knowing everything. No one knows everything. If you're interviewing for a Junior role, they know and they won't expect you to know EVERYTHING.

After the Interview

- For more, read my [interview tips](#) on my site.

☐ Follow up with a Thank You email, if you can.

- If you don't get it, it's ok. Don't sweat it. Learn from it, and move on. It doesn't mean you weren't good enough, it means that it wasn't a good fit at that moment. That's all. 😊